## AUTOMATED DATA PROCESSING STAFF
## WEEKLY REPORT FOR PERIOD ENDING 15 NOVEMBER 1988

I.  <u>Progress Report on Tasks Assigned by the DCI/DDCI</u>:

II.  <u>Items or Events of Major Interest that have Occurred During the Preceding Week:</u>

    A.  <u>CLAS</u>:

        1.  <u>Order Entry Installation</u>:  The installation of the Order Entry Package, (Release 1.3 Commercial Production) was accomplished in 3 1/2 days, a record for Cullinet installations.  This install coincided neatly with the completion of formal Order Entry training in Houston, TX last week.  Order Entry may be used for requisitioning from Inventory.

        2.  <u>Spending Plan</u>:  The CLAS/BARS program managers are in the process of developing the spending plan for FY 89, to identify personnel shortfalls that can be accomodated through staff or contractors, software enhancements, equipment procurements and license fees.  It should be finished by the end of the week.

        3.  <u>Access to BOM</u>:  The CLAS project is experiencing some difficulty with user access to the Bill of Materials production database.  The problem seems to focus on the processes required to access VM1 and IDMS and the associated security procedures which require coherent updates.  User access will require continuous monitoring until a higher percentage of users are successful at their initial signon. OIT has been informed of these problems.

    B.  <u>Budget Management System</u>:

        The C/ADP Staff met with the C/B&F and C/P&TS to discuss the Budget Management System (BMS) produced by OP to use in modeling the budget process for personal services money. Because of deficiencies in the BMS that excluded 25% of the OL pay scales, the D/L asked that the ADP Staff with P&T Staff look at alternatives to the BMS for providing OL managers with a model to test personal services budgets.  As a result of our meeting the C/ADP called                    OP, to discuss the viability of modifying the BMS to OL requirements. expressed no opposition to exploring that option.  The ADP Staff will follow up with the Decision Support Staff, OP, to determine the feasibility of the modification approach.

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C.  <u>DAC CCB</u>:

The Data Access Center (DAC) Configuration Control Board (CCB) met on Monday afternoon to do a post mortem of the UPS installation in the WANG Room on 8-10 October, which resulted in significant downtime for <u>OL and OL WANG</u> Users.  A report

25X1  will be written this week.

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D.  <u>Training</u>:

25X1  1. [                    ] completed Office of Training and Education's (OTE) Intermediate VM course.  It was conducted

25X1  9-10 November [                    ]

25X1  2. [                    ] completed the Office of Training and Education's (OTE) PC Familiarization class conducted on 7 November and the Using the 3270 PC as a Terminal class

25X1  conducted on 9 November. [                    ]

III.  <u>Significant Events Anticipated During the Coming Week</u>:

IV.  <u>Perspective of Staff Activity</u>:

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